Editing your videos:

Once you have selected a programme to edit you will be directed to the 'ClickView cloud editor'.

In the editor you can remove advertisements, and content that you don’t need and add information to the description and title using the keyboard shortcuts.

Once you have done your editing click ‘save’ in the bottom right-hand corner and your video will be added to your workspace.

Workspace and adding to the library:

Once you have a programme in your workspace you can push it over to the library server, where the ClickView administrator can add it to the library.

There is a ClickView app that can be used to record through your device’s camera and added to your workspace, from there it can be added to ClickView library.

For further help and advice on using ClickView please contact the library Helpdesk

Email: Library.helpdesk@wsc.ac.uk
Call: 01284 716216/267
Logging into ClickView online:

To log into ClickView follow the link below and enter your network email.

https://online.clickview.co.uk/SignIn

Example: firstname.lastname**@wsc.ac.uk

You will be redirected to enter your network login.

You are now logged into ClickView online, where you can watch, record, edit and add videos from the 24-7 cloud.

Recording programmes from the cloud:

Select '24-7 Cloud' from the options at the top of the page. You can then search for a programme by channel and date or by programme alphabetically.

Once you have located your programme click on it and select edit or add it to your workspace unedited.

Your programme is now recorded and will be in your workspace.

Recording programmes from the exchange:

Select 'exchange' from the options at the top of the page. You can search programmes that have been recorded by other ClickView users and added to the exchange.

You can search for a specific programme using the search bar or just browse by topic, category or look at programmes that have been recently added to the exchange.

Once you have located a programme you can push it across to the library ClickView server where the Clickview administrator can add it to the library.